

IN THE CIRCUIT COURT OF THE SIXTEENTH JUDICIAL
CIRCUIT OF THE STATE OF FLORIDA IN AND FOR MONROE COUNTY

[Name of Plaintiff]
Plaintiff

Case No. _____

vs.

[Names of Defendant(s)]
Defendant(s)

Form "A"

(Certifications Pursuant to 16th Judicial Circuit Administrative Order 3.005)

Plaintiff		Defendant(s)		
Company:		Name(s):		
Contact person:		Case Number:		
Telephone:		Borrower's Telephone:	Home:	
			Work:	
			Cell:	
Fax:		Borrower's Fax:		
Email:		Borrower's Email:		
Lender's Counsel:		Borrower's Counsel:		
Counsel's Telephone:	Work: Cell:	Counsel's Telephone:	Work:	
			Cell:	
Counsel's Fax:		Counsel's Fax:		
Counsel's Email:		Counsel's Email:		
Additional Information:				
Property Location				
Address:			County:	
City:		State:		Zip:

[form must be completed in its entirety]

Certificate of Plaintiff’s Counsel Regarding Origination of Note and Mortgage

THE UNDERSIGNED, as counsel of record for plaintiff and as an officer of the court, certifies the origination of the note and mortgage sued upon in this action _____ WAS or ____ WAS NOT subject to the provisions of the federal Truth in Lending Act, Regulation Z.

Certificate of Plaintiff’s Counsel Regarding Status of Residential Property and Payment for RMFM Program

THE UNDERSIGNED, as counsel of record for plaintiff and as an officer of the court, certifies the property that is the subject matter of this lawsuit ____ IS or _____ IS NOT a homestead residence. A “homestead residence” means a residential property for which a homestead real estate tax exemption was granted according to the certified rolls of the last assessment by the county property appraiser prior to the filing of the suit to foreclose the mortgage; and further certifies that a check for \$400 is being simultaneously herewith remitted to Performance Mediation at 1825 Ponce de Leon Blvd., Suite 104, Coral Gables, FL 33134.

Certificate of Plaintiff’s Counsel Regarding Pre-Suit Mediation

The following certification _____ DOES or _____ DOES NOT apply to this case:

THE UNDERSIGNED, as counsel of record for plaintiff and as an officer of the court, certifies that prior to filing suit a plaintiff’s representative with full settlement authority attended and participated in mediation with the borrower, conducted by Performance Mediation, and the mediation resulted in an impasse or a pre-suit settlement agreement was reached but the settlement agreement has been breached. The undersigned further certifies that prior to mediation, the lender provided to the Program Manager contact information for the borrower, including address, telephone numbers, and related information.; the borrower received services from a HUD or NFMC approved foreclosure counselor; Borrower’s Financial Disclosure for Mediation was provided; and Plaintiff’s Disclosure for Mediation was provided.

Certificate of Plaintiff’s Counsel Regarding Plaintiff’s Representative at Mediation

THE UNDERSIGNED, as counsel of record for plaintiff and as an officer of the court, certifies the following is a list of the persons, one of whom will represent the plaintiff in mediation with full authority to modify the existing loan and mortgage and to settle the foreclosure case, and with authority to sign a settlement agreement on behalf of the plaintiff (*every category of information must be provided in chart below*):

Lender Representative with Full Authority to Settle			
Name(s):		Address:	
Telephone:		City:	
Email:		State:	
Fax:		Zip:	
The representative's relationship to the plaintiff is:			

Plaintiff's counsel understands the mediator or the RMFM Program Manager may report to the court who appears at mediation and, if at least one of plaintiff's representatives named above does not appear at mediation, sanctions may be imposed by the court for failure to appear.

As required by the Administrative Order, plaintiff's counsel will transmit electronically to the RMFM Program Manager the case number of this action, the **complete** contact information regarding the parties, and a copy of this Form A, using either secure email or the approved web-enabled information platform.

Date:

(Signature of Plaintiff's Counsel)
 [Printed name, address, phone number and
 Fla. Bar No.]

